

Post Training Follow-up

DEBRIEF immediately after session. Some questions to ask your employee:

What opportunities exist in your job for applying what you have learned?

What concepts/techniques were useful to you?

What actions can you take this week to utilize your training?

What improvements and results do you expect to produce, and how will I know they have occurred?

What potential problems, or barriers, do you see in putting the on the job? **DEBRIEF** forms, h /P AMCI

Sources:

Designing and Delivering Cost-Effective Training
Transfer of Training: ML Broad and JWNNewstrom